

RED, WHITE & BLUE FIRE DISTRICT

Regular Meeting

of the BOARD OF DIRECTORS

Time: 1:30 pm Date: Thursday, July 22, 2021

Location: Red, White and Blue Main Fire Station
316 N. Main Street, Breckenridge, CO 80424

1.0 Call to Order

The Regular Meeting of the Board of Directors was called to order at 1:30 p.m. by Board President Jim Brook.

2.0 Roll Call

Jim Brook X

Dean Lippert X Rich Rafferty X

Ken Wiegand X Dr. Randy Nations X

District Attendees – Fire Chief Keating, Deputy Chiefs Nelson and Hoehn*, EMS Chief Levi*, Finance Officer Johnson*, Human Resources Seidler*, Accreditation Manager Captain Kline, and Captain Caldwell*. Jessica Johnson* served as recording secretary.

*District attendees marked with an * utilized various technological platforms to attend the meeting.*

Citizens Attending – Deb Keating (phone), Kelly Owen (phone), Arch Gothard

3.0 Approval of Changes to the Agenda

No changes were made.

4.0 Work Session

M/S Directors Rafferty/Lippert to enter work session at 1:31 p.m. Voice vote, unanimous. Motion carried.

M/S Directors Wiegand/Nations to exit the work session at 3:06 p.m. Voice vote, unanimous. Motion carried.

5.0 Approval of Minutes

- June 24, 2021 Regular Meeting Minutes

M/S Directors Nations/Rafferty to approve minutes from the June meeting. Voice vote, unanimous. Motion carried.

6.0 Citizens Comments & Matters of Public Hearing

Kelly Owen highlighted a recent stake holder meeting regarding the area's workforce housing issue.

7.0 Approval of Financial and Budgetary Reports

- Approval of Claims Detail for June 2021
- Review of Variance Report
- Review of Income Statement

M/S Directors Rafferty/Nations to approve the claims detail report for June 2021. Voice vote, unanimous. Motion carried.

8.0 Chief(s)' Reports

- *Finance Division Updates –L. Johnson*

Finance Officer Johnson provided a written update to the BOD on various items which occurred during the month of June, which was included in the board packet. The board discussed Finance Officer Johnson's report. FO Johnson has attended virtually 2 weeks of GFOA Conferences, which wrap up on July 23rd.

- *Human Resources Updates – Seidler*

HR Officer Seidler provided a written update to the BOD on various items and activities which occurred during the month of June, which was included in the board packet. Next week we will be holding Chief's interviews for the Captains process. HR Officer Seidler offered her sincere appreciation for everyone who took part in the final arrangements of Chief Bergbauer, whose passing occurred last week.

- *Fire Chief Report and Updates – Keating*

Chief Keating provided a written update to the BOD on various items which occurred during the month of June, which was included in the board packet. The board discussed Chief Keating's report.

- *Administrative Division Updates – Nelson*

DC Nelson provided a written update to the BOD on various items and activities which occurred during the month of June, which was included in the board packet. Chief Nelson informed the board that our Open House event is set to occur on October 6th this year, though it will look a bit different than previous years due to the lingering effects of Covid-19.

- *Operational Division Updates – Hoehn*

DC Hoehn provided a written update to the BOD on various items and activities which occurred during the month of June, which was included in the board packet.

- *EMS Division Updates – Levi*

EMS Chief Levi provided a written update to the BOD regarding EMS events that occurred during the month of June.

- *Accreditation Report – Kline*

A written report was prepared by Accreditation Manager Jason Kline, which was included in the board packet.

- *Local 4325 Updates – Caldwell*

A written report was provided by Captain Caldwell and included in the board packet.

9.0 Unfinished Business

- No Unfinished Business

10.0 New Business

- Approval of Resolution 2021-05 Adoption of the Records Retention Policy
- Approval of Resolution 2021-06 Adoption of the Financial Policies and Procedures Manual
- Approval of Resolution 2021-07 Adoption of the Investment Policy

M/S Directors Rafferty/Wiegand to approve Resolution 2021-05 Adoption of the Records Retention Policy. Voice vote, unanimous. Motion carried.

M/S Directors Nations/Wiegand to approve Resolution 2021-06 Adoption of the Financial Policies and Procedures Manual. Voice vote, unanimous. Motion carried.

M/S Directors Wiegand/Rafferty to approve Resolution 2021-07 Adoption of the Investment Policy. Voice vote, unanimous. Motion carried.

11.0 Adjournment

M/S Directors Rafferty/Lippert to adjourn the meeting at 4:32 p.m.