

## RED, WHITE & BLUE FIRE PROTECTION DISTRICT

Regular Meeting of the Board of Directors Minutes

June 25, 2018

### **1.0 Call to Order**

The regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 3:00 p.m.

### **2.0 Roll Call**

Board Members Present:         Dean Lippert                                 Rich Rafferty  
    Jim Brook                                         Ken Wiegand (excused)  
    Arch Gothard

District/Department Attendees: Fire Chief Jim Keating; Deputy Chiefs Jay Nelson and Paul Kuhn; Battalion Chief Drew Hoehn; Captain Tim Caldwell; Finance Officer Laura Johnson; and Human Resource Officer Amanda Seidler. Administrative Assistant Jessica Johnson served as recording secretary. Citizens attending: Teresa Perkins and Deb Keating.

### **3.0 Approval of Changes to the Agenda**

There were no changes to the agenda.

### **4.0 Citizens' Comments**

No citizens' comments were made.

### **5.0 Approval of Minutes from May 24, 2018 Meeting**

M/S Directors Brook/Lippert - to approve the meeting minutes from May 24, 2018. Voice vote, unanimous. Motion carried.

### **6.0 Review & Approval of Financial & Budgetary Reports**

#### *6.1 Claims Detail for May 2018*

Director Rafferty inquired about the charge for cloud cameras. Chief Keating explained that the exterior cameras were installed as a requirement of the District's insurance carrier for better internal and external security. Deputy Chief Nelson expanded upon this to explain that the camera system will stream footage to the cloud, which will then be visible for 30 days.

Director Rafferty inquired about a charge from Chinstrap Construction. Deputy Chief Nelson explained that this charge was for installation of fiber reinforced waterproof board 4 ft. high in the bay areas at all 4 stations. This was done to help prevent water damage from washing vehicles in the bay areas during the winter months. This work was scheduled for 2017 however the contractor was unable to complete the work until 2018.

Director Brook requested an explanation of the charges for the Heart & Cancer Trusts. Deputy Chief Nelson explained that these are annual plan participation charges and are partially reimbursed thru State funding. Both programs were created by State legislation and are designed to take the financial burden away from Workers Compensation Insurance.

## 6.2 Variance Report for April 2018

No comments were made regarding the Variance Report.

## 6.3 Income Statement

No comments were made regarding the Income Statement.

M/S Directors Rafferty/Lippert - to approve the claims detail reports. Voice vote, unanimous. Motion carried.

## **7.0 Staff Reports**

### **7.1 Finance Division Updates – L. Johnson**

FO Johnson provided a written update to the BOD on various items and activities which occurred during the month of May. FO Johnson reported that the CAFR has been submitted prior to the deadline and a separate letter was sent addressing suggestions made by the reviewers of the previous year's CAFR.

### **7.2 Human Resources Updates – A. Seidler**

HR Officer Seidler provided a written update to the BOD on various items and activities which occurred during the month of May. HR Officer Seidler is in the process of conducting firefighter application reviews. A new firefighter, Brandon Raslawski, began his employment earlier this month. Ethics training was delivered by a female Captain from the Aurora Fire Department. The training was very well received.

### **7.3 Fire Chief Report & Updates – Chief Keating**

Chief Keating highlighted several areas of his written report, the first of which being our organization was the recipient of a 50% / 50% matching Medic Unit grant. This will replace an existing medic unit that is no longer serviceable. The Specifications Committee will immediately start work on refining the RFP for the unit and once complete the unit will be placed on order for an early 2019 delivery. The new Type 6 Wildland Engine has been placed on order and is scheduled for a spring 2019 delivery. This Type 6 will replace an existing type 6 vehicle that is no longer serviceable. A meeting with several individuals from the town and its affiliates regarding the 4<sup>th</sup> of July fireworks display took place this morning. A final decision will be made on whether or not to conduct the fireworks by the town council next week.

### **7.4 Operational Division Updates – Deputy Chief Kuhn**

Chief Kuhn announced that our crew members who were deployed to the 416 fire have returned. The recent "Mountain Area Mutual Aid Agreement" was very beneficial during the Buffalo Mountain Fire. This agreement provides immediate resources for the first 24-hour operational period while long-term firefighting resources are assembled and sent to the scene.

### **7.5 Administrative Updates – Deputy Chief Nelson**

One structure fire occurred during the month of May in the French Creek neighborhood. The new CAD system is officially live and has been running fairly smoothly. The new generator for Station 4 is scheduled to be delivered in July and installation will be complete by the end of the summer.

### **7.6 Accreditation Updates – Battalion Chief Roberts**

A written report updating the Board on activities during the month of May was submitted by B.C. Roberts and was included in the board packet. B.C. Roberts is currently at the National Fire Academy completing his EFO program.

### **7.7 Local 4325 Updates – Captain Caldwell**

A written report updating the Board on activities during the month of May was submitted by Captain Caldwell and was included in the board packet.

### **8.0 Gallagher Discussion**

Attorney Bob Cole attended this portion of the meeting and answered questions and provided updated information regarding the Gallagher Amendment. A discussion regarding upcoming elections and draft ballot information ensued. Mr. Cole offered suggestions regarding ballot language and opportunities to educate the public for the potential ramifications of the Gallagher Amendment.

### **9.0 ESCI Consultants Report Discussion**

A brief discussion of the EMS Services report was discussed and comments have been received by email from some Board members reference the report. Several Board members have expressed compliments for the in-depth work performed by ESCI staff in completion of the draft report. It is the desire of the Board that the report move forward in its current state except for any required data corrections for discussions to the next step in finding a longer-term solution to the EMS transport issues.

### **10.0 Citizens Comments**

There were no citizens' comments.

### **11.0 Other Business**

No other business was discussed.

### **12.0 Adjournment**

M/S Directors Rafferty/Brook to adjourn the meeting at 5:13 p.m. Voice vote, unanimous.  
Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors is July 26, 2018 beginning at 3:00 p.m.