

RED, WHITE & BLUE FIRE PROTECTION DISTRICT

Regular Meeting of the Board of Directors Minutes

April 25, 2018

1.0 Call to Order

The regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 3:01 p.m.

2.0 Roll Call

Board Members Present: Dean Lippert Rich Rafferty
 Jim Brook Ken Wiegand
 Arch Gothard

District/Department Attendees: Fire Chief Jim Keating; Deputy Chief Paul Kuhn; Captain Tim Caldwell; Finance Officer Laura Johnson; and Human Resource Officer Amanda Seidler. Administrative Assistant Jessica Johnson served as recording secretary. Citizens attending: Teresa Perkins, Deb Keating, Rich Ferris and Brian Binge.

3.0 Changes to the Agenda

There were no changes to the agenda.

4.0 Citizens Comments

There were no comments from Citizens present.

5.0 Approval of Meeting Minutes

M/S Directors Brook/Wiegand – to approve the minutes of the March 22, 2018 meeting as presented. Voice vote, unanimous. Motion carried.

6.0 Presentation & Approval of the 2017 Audit

Tyra Litzau, of the audit firm Anton, Collins & Mitchell LLP, provided a comprehensive overview of the 2017 Audit. She also explained updates to the GASB and how these updates will affect the District in the future. Director Brook asked if a single page overview of the District's financial picture could be produced to share with the public that would be easily understood. FO Johnson indicated and Tyra concurred the MD&A will serve that purpose.

M/S Directors Rafferty/Lippert to approve the 2017 Audit. Roll Call vote, unanimous. Motion carried.

7.0 Review and Approval of Financial and Budgetary Reports

7.1 Claims Detail for March 2018

The BOD discussed the March 2018 Claims Detail report. Additional information was requested and provided on the roof drain de-icing at Station 6. Chief Keating explained that the heat cable issue is cost prohibitive, as the power source cannot sustain the additional heat cable required.

M/S President & Director Gothard/Brook - to approve the claims detail reports. Voice vote, unanimous. Motion carried.

7.2 Variance Report for March 2017

There were no comments on the Variance Report.

7.3 Income Statement

There were no comments on the Income Statement.

8.0 Staff Reports

8.1 Financial Updates

FO Johnson provided a written update to the BOD on various items and activities which occurred during the month of March. The BOD discussed FO Johnson's written update. FO Johnson will be attending the GFOA Conference May 7th-9th, during which she will attend numerous seminars regarding pension plans and other finance topics.

8.2 Human Resources Updates

HR Officer Seidler provided a written update to the BOD on various items and activities which occurred during the month of March. A TAG Recruiting event took place on 4/25/18 at Pueblo Community College. The event was very successful and discussed upcoming opportunities at RWB with two different fire academy class groups. There will be another recruiting presentation on April 30th at Pikes Peak Community College. Ethics training will be presented on three separate occasions June 11th, 12th, and 15th in the Boardroom at Station 6 and it was noted that Board members are welcome and were encouraged to attend.

8.3 Fire Chief Report & Updates

Chief Keating highlighted several areas of his written report, the first of which being that RWB received \$37,486 from SCAS for ambulance transports during the month of March. We have 6 firefighters in Honduras teaching a variety of first responder skills. This is the second deployment of firefighters to Honduras to assist in training the local emergency responders. Firefighters travel on their own time and their expenses are covered by the Summit in Honduras organization.

Responding to a question from Gothard about the 20% increase in medical calls, Chief Keating confirmed the statistic and discussed the current patient overload at High Country Health Care. Additionally, the Breckenridge Medical Center will reopen in June to help take the patient load from High Country Health Care. This may increase EMS transport calls as the Medical Center has historically only been operational during the winter months. Director Brook inquired about fire bans during summer months. Chief Keating explained that several indicators must be present such as the forest fuels moisture levels and must be met prior to fire bans being discussed and/or issued. Gothard highlighted the importance of the Regional Mutual Aid System. The BOD discussed the benefits of having a mutual aid system in place.

8.4 Operational & Division Updates

Chief Kuhn announced that there will be a wildland fire training exercise in June. There will be a tabletop exercise May 4th at the Senior Center to prepare for the full-scale exercise in June.

8.5 Administrative Division Updates – Delivered by Chief Keating

The new generator installation at Station 4 is progressing well, with initial drawings received and the project is on schedule. CAD testing will be postponed because of reasons out of our control and which deal with federal security issues mainly related to Law Enforcement. Gothard inquired about the Dark Fiber Project. Chief Keating stated Marti Owen has been attending meetings concerning the feasibility of linking all government buildings in the County together through a fiber network. The price tag for such a project remains very high because of the instillation of the cable system through areas of very difficult physical access.

8.7 Accreditation Updates

BC Roberts reports that much work has been accomplished on updating our CPSE accreditation documents and work is progressing well on our EMS CAAS Accreditation. BC Roberts has been asked to serve on a CPSE reaccreditation peer review team evaluating an agency in Ohio.

8.8 Local 4325 Updates

A written report updating the Board on activities during the month of March was submitted by Captain Caldwell and was included in the board packet.

9.0 Resolution 2018-05 Colorado Statewide Investment Pool (CSIP)

M/S Directors Brook/Lippert – to approve Resolution 2018-05 to allow the District join other local governments to pool funds for investing purposes, Roll Call vote, unanimous. Motion carried.

12.0 Citizens Comments

There were no comments from citizens.

13.0 Other Business

We have requested a correction to the Summit Daily News article, which appeared in the paper on April 25th. The original article contained inaccurate information regarding absentee ballots for the upcoming election.

14.0 Adjournment

M/S President Gothard/Director Wiegand to adjourn the meeting at 4:40 p.m. Voice vote, unanimous. Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors is scheduled for May 24, 2018 beginning at 3:00 p.m.