

RED, WHITE & BLUE FIRE DISTRICT
Regular Meeting of the Board of Directors Minutes
Time: 3:00 pm Date: Thursday, January 23, 2020

1.0 Call to Order

The regular meeting of the Board of Directors was called to order at 3:00 p.m. by Board President Arch Gothard.

2.0 Roll Call

Arch Gothard X

Rich Rafferty X

Dean Lippert X

Ken Wiegand Absent (excused)

Jim Brook X

District/Department Attendees - Chief Jim Keating, Deputy Chiefs Nelson & Kuhn, HR Officer Amanda Seidler, Finance Officer Johnson, BC Roberts, BC/Interim EMS Chief Hoehn, Captain Benedict, Captain Caldwell, and Administrative Assistant Jessica Johnson served as recording secretary.

Citizens Attending – Deb Keating, Teresa Perkins, Kelly Owens Breckenridge Town Council member, Randy Nations.

3.0 Approval of Changes to the Agenda

No changes.

4.0 Citizens Comments

No comments were made.

5.0 Approval of Minutes from the December 5, 2019 Meeting

M/S Directors Brook/Rafferty to approve minutes from the December Meeting. Voice vote, unanimous. Motion carried.

6.0 Review and Approval of Financial and Budgetary Reports

- Approval of Claims Detail for November 2019
- Approval of Claims Detail for December 2019
- Review of Variance Report for December 2019
- Review of Income Statement for December 2019

Director Lippert inquired about a charge on page 13 from Lewan & Associates for Barracuda. DC Nelson explained that this is for our backup system, service, support, and cloud storage. Director Brook inquired about a charge on page 14 from NCU fees for FF Theiler. BC Roberts explained that FF Theiler is enrolled in a master's program. She received 100% scholarship for the program, but we are supporting her in minor additional fees for applications and textbooks. Director Brook also inquired about a charge on page 49 from Ferrell Gas. DC Nelson explained that was for the installation and filling of the natural gas tank for the generator at Station 7. Director Brook requested that FO Johnson provide a separate page for operating reserves and capital reserves on a quarterly basis, along with target numbers corresponding to both.

M/S Directors Rafferty/Lippert to approve claims detail report for November and December 2019. Voice vote, unanimous. Motion carried.

7.0 Staff Reports

7.1 Finance Division Updates –L. Johnson

FO Johnson provided a written update to the BOD on various items and activities which occurred during the months of November and December.

- 7.2 Human Resources Updates – Seidler
HR Officer Seidler provided a written update to the BOD on various items and activities which occurred during the months of November and December.
- 7.3 Fire Chief Report and Updates – Chief Keating
Chief Keating provided a written update to the BOD on various items and activities which occurred during the months of November and December. The BOD discussed Chief Keating’s report.
- 7.4 Operational Division Updates – DC Kuhn
DC Kuhn provided a written update to the BOD on various items and activities which occurred during the months of November and December. He noted that DC Travis Davis from SFE spoke with each of our shifts regarding the Line of Duty death of SFE FF Ken Jones.
- 7.5 Administrative Division Updates – DC Nelson
DC Nelson provided a written update to the BOD on various items and activities which occurred during the months of November and December.
- 7.6 EMS Division Updates – BC Hoehn
BC Hoehn announced that we received our CAAS Accreditation and recognized BC Roberts for his extensive work on the effort. A-Shift had a 2-day period recently during which they ran a department record of 48 calls. From November 1st through the first week of January we’ve conducted 523 medical transports. The design model with Stadium is working out well and we have been able to minimize out of county transports so that we can focus on providing care to patients within our district. We have a new paramedic student who started last week from the St. Anthony’s training program. We also signed a mutual aid agreement with South Park Ambulance last week.
- 7.7 Accreditation Updates – BC Roberts
BC Roberts provided a written update to the BOD on various items and activities which occurred during the months of November and December, which was included in the board packet. BC Roberts announced that we are the first agency in Colorado with dual CAAS and CFAI accreditation and the eleventh agency in the country. Chief Keating mentioned that he received a call from the president of the International Association of Fire Chiefs requesting to nominate him as the IAFC representative to CPSE/CFAI for departments serving 25,000 or less population. Chief Keating did accept the nomination and has submitted his resume for review.
- 7.8 Local 4325 Updated – Caldwell
Captain Caldwell provided a written update to the BOD on various items and activities which occurred during the months of November and December, which was included in the board packet.

8.0 Adoption of Resolution 2020-01 Designating Location to Post Notice

M/S Directors Rafferty/Brook to adopt Resolution 2020-01 Designating Location to Post Notice. Voice vote, unanimous. Motion carried.

9.0 Adoption of Resolution 2020-02 Calling for the 2020 Regular District Election and Appointing a Designated Election Official

M/S Directors Lippert/Rafferty to adopt Resolution 2020-02 Calling for the 2020 Regular District Election and Appointing a Designated Election Official. Roll call vote, unanimous. Motion carried.

10.0 Adoption of Resolution 2020-03 The 2020 Community Risk Assessment: Standards of Cover

M/S Directors Brook/Rafferty to adopt Resolution 2020-03 The 2020 Community Risk Assessment: Standards of Cover. Roll call vote, unanimous. Motion carried.

11.0 Adoption of Resolution 2020-04 Re-adoption of the 2017-2021 Strategic Plan

M/S Directors Rafferty/Brook to adopt Resolution 2020-04 Re-adoption of the 2017-2021 Strategic Plan. Voice vote, unanimous. Motion carried.

12.0 Executive Session §24-6-402(4)(f), C.R.S., Personnel Matters.

M/S Directors Rafferty/Brook to enter into Executive Session at 4:29 p.m. for personnel matters. Voice vote unanimous, motion carried.

In attendance Chief Jim Keating, Operations Chief Paul Kuhn and Battalion Chief Andrew Hoehn.

M/S Directors Rafferty/Brook to exit Executive Session at 5:12. Voice vote, unanimous. Motion carried.

13.0 Proposed Staff Reorganization

M/S Brook/Lippert to approve a leadership position exchange between Operations Chief Paul Kuhn and B.C. Chief Andrew Hoehn to become effective 2/02/20. Roll call vote, unanimous. Motion carried.

14.0 Citizens Comments

No comments were made.

15.0 Other Business

Chief Keating announced that our scheduled February meeting would occur during the Summit School District winter break. A BOD packet will be made available, though we will not have a formal meeting that month.

M/S Rafferty/Brook to cancel the Regular Meeting of the Board of Directors in February, 2020. Voice vote, unanimous. Motion carried.

16.0 Adjournment

M/S Directors Brook/Lippert to adjourn the meeting at 5:19 p.m. Voice vote, unanimous. Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors is scheduled for March 19, 2020 beginning at 2:30 p.m.